ECSE 321 Group X Meeting

Date: Monday Oct 19th

Minutes:

We’re waiting on Rahul and William.

*A: What does everyone want to do? If you could do anything what do you want to do, Yan*

*R: We have the four documents to submit + requirements constraints + capabilities. We also have the design document.*

*Daniele from yesterday:*

*so I guess, i volunteer to be project manager. unless someone really wants to be? we need* ***-1 doc management, 1-hardware manager, 1-software manager****,* ***2-software****. this doesnt mean you can only do hardware or software. you should be helping everyone out. please pick a position soon so we can allocate the documents today.*

*William: I can do hardware*

{Still waiting on Rahul.}

A: We have four documents to submit

W: So how do we want to communicate?

Options: i) Slack, ii) WhatsApp, iii) Facebook, etc.

A: What about for coding? **Github**

The whole team is here.

A: 3 CE, 2 SE, 1 EE.

W: I can also do Revising documents

Spent 2 minutes talking about Yan’s name.

Yan: I feel like final project is based on what we already have. We already have localization, automation, etc.

A: Who’s confident with the code they already have?

R: Apparently the prof will give us all 5 labs.

As: Better to take his.

Ale: What about reporting hours we do?

AI: Look into this

Action items:

1. Assign team members (done)
2. Finish four documents by Tuesday night
   1. Split them up
   2. One person on requirements
   3. Two people on everything else
   4. Capabilities (Asher)
   5. Constraints document (William + Rahul)
   6. Requirements Document (Daniele)
   7. System (Yan + Ale)
3. Set up time to meet weekly (or more frequently)
   1. Everyone fill out doodle (by tonight). (everyone)
4. Decide on communication
   1. Set up Slack (Daniele).
5. Set up Dropbox + email names to professor (Asher + Rahul)
6. Look into how much time we’re doing.
7. Gantt Chart (when’s that due?)

Team leader: Asher

Hardware: William

Document manager: Ale + Asher (help) + Everyone.

Software Manager: Rahul

Software people: Yan, Daniele + ale (testing)

Contact points:

Ale:

Asher:

Rahul:

Yan: 5144303396

William: 4383929490

Daniele: 5142423647